

Social Media Posting Guide

WHAT TO POST

- Videos & audio from your holdings
 Provide context & link to collection if possible.
- Videos of speakers, classes & events
 At repository & that your repository is a part of.
- Video tours of repository, exhibits & collections
 These videos can serve as orientation for users or a tour for people who can't visit your repository.

TIPS FOR GOOD CONTENT

- Upload high-resolution videos
 Don't post blurry, fuzzy film (unless unavoidable).
- Add descriptive titles & captions to your videos
 Improves chance of being chosen in search results.
- Create playlists with your content
 Helps users find what they want on your account.
- Specify YouTube category for your videos
 (e.g. music, sports, education, etc.)
 Increases chance of discovery; broadens audience.
- Determine YouTube license for your videos
 Makes sure users know video's copyright situation.

METRIC FOR SUCCESS

Several possible ways to measure effectiveness

- Use analytics to track video views & link clicks
 YouTube analytics & link services like bit.ly or ow.ly.
- Number of likes, shares & comments
 These stats are useful, but don't rely solely on them.
- Increase in reference queries
 Both by traditional means & through social media.
- More visitors at events, exhibits & repository
 Ask where visitors heard about event & repository.

WHEN TO POST

Once every few months
 Doesn't need to be as frequent as other platforms.

A FEW PROJECTS TO TRY

- Series of videos / audio clips from holdings
 Sports footage, commercial jingles, oral history interview clips, musical performances, etc.
- Guided tour of exhibits & collections
 Expands reach & potential visitor base.
- Behind-the-scenes interviews & tours
 Interview staff members about their work.
 Show activities like preservation, processing, etc.
- Recordings of classes, speakers, etc.
 Make available to users who couldn't attend event.
- Instructional slideshows
 How to use finding aids, primary sources, etc.

A FEW ARCHIVES ON YOUTUBE

Get inspired by these videos

- DePaul Spec Coll & Univ Archives 2 min tour http://youtu.be/1PuyFEvtcD0
- SDSU Spec Coll & Univ Archives tour http://youtu.be/boZdrwJQPY
- Digitization Services at the National Archives http://youtu.be/fyKsNOTlwJk
- Columbia Archives 2012 WalkAlong Tour http://youtu.be/RbDSY3NdU70
- WSU NDSA PSA Preserving Your Digital Past http://youtu.be/iF39aQBTVVc
- Using finding aids in SDSU Spec Coll http://bit.ly/UqQ4xe

